



401 Devils Lane · P.O. Box 99
Walworth, Wisconsin 53184
262-275-2117
www.bigfootrecreation.org

Job Description: Swim Instructor

PURPOSE: The Swim Instructor is responsible for providing instructional swim lessons for infants, preschool, youth and/or adult participants.

Primary Responsibilities

1. Coordinate the design and planning swim lesson curriculums for all levels and populations using the American Red Cross's Learn To Swim program.
2. Coordinate the preparation of progressive lesson plans to enhance the experience of program participants
3. Collaborate with other swim instructors to ensure class continuity
4. Enforce aquatic rules and policies by maintaining constant surveillance of class participants
5. Assist in recording and maintaining attendance records
6. Set up facility or equipment, store equipment, and secure facility upon completion of class
7. Perform other duties as assigned.

Position Requirements

1. 21+ years old
2. Have experience aiding/teaching swim lessons
3. Must be proficient in swimming and safety skills
4. Must be mentally capable to handle dangerous situations in order to assure the safety of all swimmers
5. Must be physically and mentally able to respond to emergencies and administer CPR and First Aid effectively
6. Physical mobility to properly use aquatic equipment

Certifications Required

1. Water Safety Instructor certification or working towards certification.
2. Current CPR certification

Position Overview

The position is responsible to the Big Foot Recreation Director for providing safe, instructional swim lessons using the American Red Cross's Learn to Swim program. Classes of 6 to 9 students are co-taught with the swim instructor aids. Class participants age range between Parent-Tot classes through youth up to 12 year olds.

Class dates are Sunday, Tuesday and Thursdays typically from 4:00 pm – 7:00 pm. Lessons are approximately 40 minutes in length with a 10 minute break between class levels. The instructor will be in and out of the water throughout the class time.

Classes utilize indoor pools at the Abbey Resort in Fontana, WI.