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## What Parents Need to Know About Day Camp COVID-19 Procedures

The following information is a list of procedure updates for Big Foot Summer Day Camp for summer of 2020. It is possible that some restrictions may be modified as the summer progresses we will keep you up to date on any changes. Overall our goal this summer will be to keep all children safe, keep facilities and equipment as clean as possible, and limit close contact. And of course to have fun!

We thank you for helping us keep you and your child(ren) safe during this time. If you have any questions, please contact Briana Sindahl at (262) 275-2117 or [bsindahl@bigfoot.k12.wi.us](mailto:bsindahl@bigfoot.k12.wi.us)

## **Health: Screening and Preventing COVID-19:**

Your child's health and safety are very important to us. In an effort to prevent the spread of COVID-19, daily screenings will be conducted upon arrival for each child and camp staff member each day.

### **Daily Drop-off / Pick-up Procedures**

- **All parents/guardians must be present until their child(ren) has been screened and approved to enter camp**
  - Parents/Guardians are recommended to stay in their vehicle for all pick-ups and drop-offs
  - If possible, the same parent/guardian should drop off and pick up their child(ren) every day
- **Wait to be greeted**
  - This extended drop-off process will take additional time, please be patient with us.
  - Only children and camp staff are permitted to enter the school
- **A camp staff member will explain the screening procedures and ask several questions** (See Appendix B)
- **A camp staff member will take each child's temperature**
  - This will be recorded on a [screening form](#) (See Appendix B)
  - Children and staff will not be allowed at the day camp with a temperature of 100.4 or above, or other [symptoms](#) (See Appendix A). Camp staff and children's health will be monitored daily.
- **Camp staff will monitor and discourage congregation at drop-off and pick-up**

### **Ill Child at Camp**

If a child becomes ill at camp, parents/guardians will be notified and asked to pick-up their child **immediately**. The ill child will be removed from their group and isolated with a camp staff member until picked-up. If the parent/guardian is unavailable, the emergency contacts will be called.

- A child sent home from camp due to illness will not be permitted back to camp until the following requirements have been met:
  - No sign of fever for 3 days (without use of any medication)
  - Cough or breathing problems have subsided
  - Vomiting and/or diarrhea has stopped for 2 days

### **Positive COVID-19 Test Policy**

In accordance with state and local laws and regulations, we will report any confirmed case(s) to Walworth County Health and Wisconsin DCF and proceed by following the guidance from those Departments.

- It may be advised by the health department that camp closes temporarily. The duration may be dependent on staffing levels, outbreak levels in our community and severity of illness in the infected individual.
- All rooms and equipment used by the infected individual, and individuals potentially exposed to that person, will be cleaned and disinfected.
- Symptom-free children and camp staff should not attend or work at another camp during the closure.

### **COVID Refund Policy**

For this summer Big Foot Recreation will be adopting a change to refund policies:

- Families will be refunded if camp is forced to close for any period due to an outbreak.
- Any family choosing to cancel a week or more of camp due to concerns of COVID-19 will be given a refund of registration fees provided cancellation is made 2 weeks prior to the start of the week withdrawing from.
  - PLEASE provide as much advance notice of cancellation as possible.
- In addition, any child required to remain at home due to illness will be refunded for that day and any further missed days of camp due to illness.
  - **PLEASE KEEP YOUR CHILD(REN) HOME WHEN ILL!**

## **Preventing the Spread at Camp:**

We will be encouraging social distancing where possible at camp (See Appendix C). Although we recognize enforcing social distancing may not always be practical, we will be taking additional steps to reduce risks of exposure to COVID-19 infection.

### **Groups**

- Campers will be assigned to small groups and which will be maintained throughout a given week
  - Groups will primarily consist of the same children and the same camp staff
- Children and camp staff groups may not commingle, and children and camp staff may not change groups; combining of groups is discouraged
- Physical greetings such as handshakes, fist bumps, and hugging will be discouraged
  - No-touch greetings such as elbow bumps, air high fives, and jazz hands will be strongly encouraged
- Communal spaces may be avoided, otherwise use of these spaces will be staggered and disinfected in between each group.

### **Activities**

- No field trips or all camp assemblies
- Sports and activities will be modified to encourage social distancing
- Item sharing will be limited, and if items are being shared, camp staff will remind children not to touch their faces and wash their hands after using these items
- Camp will operate primarily outdoors, in the event of inclement weather or certain activities, we will still use indoor spaces

### **Lunch/Snack**

- We encourage each child to bring their own water bottles labeled with their name, camp can provide disposable cups if needed
- Children are required to bring their own daily cold lunch
- All children will be provided a snack each day of camp

## **Face Coverings**

Rates of COVID-19 have significantly increased in Wisconsin as more people return to work and have more interactions in public. Wearing face coverings is the easiest way to slow and prevent the spread of COVID-19 virus.

- Face coverings will be required to be worn by all campers and camp staff while indoor space is in use at camp
- All parent/guardian must provide their child with a mask for them to wear at camp
- Face coverings should not be worn while engaged in physical activity
- Any child using a face covering at camp will be required to handle all aspects of using one at camp. This includes:
  - Putting it on and taking it off
  - Storing it when not in use
  - **At no point will campers be allowed to share face coverings**

## **Sanitation and Hygiene Practices:**

Everyone has a role in making sure our community is as safe as possible. The virus that causes COVID-19 can be removed using [EPA-registered](#) cleaning products, hand sanitizer, and cleaning with soap and water.

### **Handwashing and Hygiene**

- All individuals are to practice frequent handwashing and advised to avoid touching their eyes, nose, and mouth with their hands
  - Wash hands with soap and water for at least 20 seconds
  - Handwashing should happen upon arrival to the program, before meals and snacks, after outdoor play, after toileting, after blowing noses, coughing, or sneezing, and prior to going home
- Hand hygiene stations will be available and easily accessible in multiple locations at camp
- Everyone will be required to wash hands or use hand sanitizer upon entering the school
- Physical greetings such as handshakes, fist bumps, and hugging will be discouraged
  - No-touch greetings such as elbow bumps, air high fives, and jazz hands will be strongly encouraged

### **Enhanced Cleaning & Disinfecting**

- Camp will have an [EPA-registered](#) disinfectant for daily disinfecting
  - Frequently touched surfaces will be cleaned and disinfected daily. This includes tables, doorknobs, light switches, countertops, handles, desks, toilets, faucets, and sinks.
- Any shared tools, supplies, and equipment by groups and/or individuals will be disinfected in between each use
- Toys and games from home are NOT permitted at camp

## **Appendix A: SYMPTOMS**

People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness.

Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

This list does not include all possible symptoms. [CDC](#) will continue to update this list as we learn more about COVID-19.

### **If you think you have symptoms:**

- Take a [self-assessment](#) to find out if you should be tested for COVID-19.
- If you have symptoms of COVID-19, stay home and call your healthcare provider. They will tell you what to do next.

If you are having difficulty breathing or experience severe symptoms, call 911 immediately.

Find more information on COVID-19 symptoms here:

<https://www.cdc.gov/coronavirus/2019-ncov/about/symptoms.html>

## **Appendix B: DAILY SCREENING FORM**

### **Child Drop-off Screening Form**

**Child Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Drop-off Person Name:** \_\_\_\_\_

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**Please check off all that apply:**

- Do you or do any of the children you are dropping off have a fever\*, cough, shortness of breath, sore throat, vomiting, diarrhea, new loss of taste of smell, chills, muscle aches, or head ache?
  
- Have you or any of the children you are dropping off:
  - Had any of these symptoms since last time you were last here?
  - Been in contact with anyone with fever\*, cough, shortness of breath, sore throat, vomiting, diarrhea, new loss of taste of smell, chills, muscle aches, or head ache since the last time you were here?
  - Potentially been exposed\*\* to COVID-19 or have reason to believe you/they have COVID-19?
  
- Has this child taken any fever reducing medications like acetaminophen or ibuprofen in the past 24 hours?

**Current Temperature Reading:** \_\_\_\_\_

Anyone with a current temperature of 100.4° or greater may not be admitted to the program.

**Children must meet all these conditions in order to be admitted to the program.**

\*Fever is determined by a thermometer reading 100.4 or higher or by subjective signs of a fever (flushed cheeks, fatigue, chills, sweating, achiness, headache, not eating or drinking).

\*\*Exposure is sharing a household or having close contact with anyone with COVID-19 or has symptoms of COVID-19.

## **Appendix C: SOCIAL DISTANCING**

Limiting face-to-face contact with others is the best way to reduce the spread of coronavirus disease 2019 (COVID-19).

### **What is social distancing?**

Social distancing, also called “physical distancing,” means keeping space between yourself and other people outside of your home. To practice social or physical distancing:

- Stay at least 6 feet (about 2 arms’ length) from other people
- Do not gather in groups
- Stay out of crowded places and avoid mass gatherings

In addition to everyday steps to prevent COVID-19, keeping space between you and others is one of the best tools we have to avoid being exposed to this virus and slowing its spread across our community.

Limit close contact with others outside your household in indoor and outdoor spaces. Since people can spread the virus before they know they are sick, it is important to stay away from others when possible, even if you—or they—have no symptoms. Social distancing is especially important for people who are at higher risk for severe illness from COVID-19.

### **Why is social distancing important?**

COVID-19 spreads mainly among people who are in close contact (within about 6 feet) for a prolonged period. Spread happens when an infected person coughs, sneezes, or talks, and droplets from their mouth or nose are launched into the air and land in the mouths or noses of people nearby. The droplets can also be inhaled into the lungs. Recent studies indicate that people who are infected but do not have symptoms likely also play a role in the spread of COVID-19.